



ROAD AND BRIDGE

FUND 102

	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget	
311100 CURRENT AD VALOREM TAXES	6,962,158	6,923,178	6,606,951	
311200 DELINQ. AD VALOREM TAXES	239,676	-	-	
312412 OPT GAS TAX REFUND	107,429	100,000	100,000	
312420 2ND LOCAL OPT GAS TAX	271	-	-	
329200 LICENSES AND PERMITS	520	-	-	
333000 FED PMT IN LIEU OF TAXES	65,720	70,000	70,000	
335160 RACING TRACK FUNDS	223,250	223,250	223,250	
335490 OTHER TRANSPORTATION	5,765	2,000	2,500	
341911 RIGHT OF WAY UTILIZATION	8,875	6,000	6,000	
341912 SLAB VARIANCE	6,600	5,000	3,500	
344950 TRAFFIC STUDY REVIEW FEE	23,650	-	-	
345901 RE-REVIEW SUB DIV ENGINEE	760	-	-	
351210 CIRC CT CRIM JUDG & FINES	1,197	-	-	
361100 INTEREST	2,223	2,000	2,000	
361200 SBA INTEREST	21,089	25,000	15,000	
361300 INVEST INTEREST (INC/DEC)	(14,112)	-	-	
365000 SALE/SURPLUS-MATL/SCRAP	1,213	-	-	
367200 LICENSES & PERMITS	2,415	2,160	-	
369300 MISC REVENUE-SETTLEMENTS	478	-	-	
369900 OTHER MISC REVENUES	102,262	-	40,000	
369961 REIMBURSEMENTS	146,913	50,000	50,000	
Total Revenue Sources	7,908,351	7,408,588	7,119,201	
381000 INTERFUND TRANSFERS	34,498	-	-	
381313 TRANSFERS - OPTN'L GAS TX	625,000	650,000	700,000	
381401 TRANSFER - LANDFILL	116,841	175,130	-	
381730 TRANS - CITRUS SPGS MSBU	12,587	14,000	14,000	
381770 TRANSFER - BEV HILLS MSBU	3,086	3,200	3,200	
400100 5% RESERVE	-	(370,430)	(355,961)	
400200 CASH CARRY FORWARD	-	1,319,500	900,000	
Total Revenue Sources Other	792,013	1,791,400	1,261,239	
Total Revenues	8,700,364	9,199,988	8,380,440	
Dept.	Department Title	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget
4102	ROAD MAINTENANCE	6,521,332	6,519,047	6,288,344
4103	PUBLIC WORKS ADMIN	357,523	350,883	378,583
4104	ENGINEERING	1,908,126	1,597,752	1,204,349
9998	RESERVES AND TRANSFERS	685,285	732,306	509,164
Total Expenditures		9,472,267	9,199,988	8,380,440



Description/Objectives

The Road Maintenance Division is responsible for maintaining paved and unpaved roadways as well as the maintenance of County owned bridges. Included in this maintenance is the constant grading of limerock and sand roadways, and the patching of potholes on asphalt roadways. The continued maintenance and construction of stormwater drainage systems associated with these roadways are an important function of this Division. The Traffic Control Section manufactures, installs, and maintains all traffic control signage and traffic signals within the County. Traffic studies for intersections, roadways, signals, and signage are performed by Traffic Control as well as analyzing all traffic accident reports filed by the Florida Highway Patrol and the Sheriffs' Office. The Road Maintenance Division frequently constructs site development projects on County owned properties including parking lots, surface drainage systems, sports fields, landfill improvements, and other special requests. Key Activities include: 2,600 miles of County maintained roadways; 27 County maintained bridges; 66 County maintained signalized intersections; 20 Lighted intersections; 32 County maintained lighted sign boxes; and 27,200 County maintained signs.

Goals

Provide public relations for promoting of the voluntary limerock road paving program. Monitor and estimate construction cost and make recommendations when necessary.

Maintain program for the reoccurring SWFWMD inspection certification for maintenance and operations of stormwater systems.

Redefine inspection procedures and voluntary compliance to reduce the amount of residential driveway re-inspections.

Establish an aggressive preventative maintenance signal inspection program. Identify alternate power sources for emergency electrical needs.

Staffing

	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget
Full-Time			
Clerk Typist	1	1	1
Secretary	1	1	1
Program Systems Technician	1	1	1
Administrative Coordinator	1	1	1
Accounting Clerk	1	1	0
Accounting Clerk II	0	0	1
Maintenance Worker	5	5	5
Maintenance Technician	4	4	4
Public Works Crew Chief	4	3	3
Light Equipment Operator	10	8	8
Medium Equipment Operator	27	25	25
Traffic Signal Technician	2	2	2
Litter Control Supervisor	2	2	0
Heavy Equipment Operator	13	12	12
Traffic Control Technician	6	6	6
Traffic Control Crew Chief	1	1	1
Section Chief/Traffic Control	1	1	1
Road Maintenance Unit Supervisor	5	5	5
Road Maintenance Operations Manager	1	1	1
Roads Material Coordinator	1	1	1
Contract Manager	1	1	1
Road Maintenance Director	1	1	1
Tradesworker	2	2	2
Journeyman Tradesworker	1	1	1
Total Number of Positions	92	86	84



ROAD MAINTENANCE

102-4102

		2008-2009	2009-2010	2010-2011
		<i>Actual</i>	<i>Budget</i>	<i>Budget</i>
51200	REGULAR SALARIES & WAGES	2,703,180	2,666,902	2,614,528
52100	FICA TAXES	200,204	204,018	200,011
52200	RETIREMENT CONTRIBUTIONS	266,231	269,921	282,233
52300	LIFE & HEALTH INSURANCE	478,249	459,926	459,291
52400	WORKERS' COMPENSATION	323,646	269,724	266,494
	Total Personal Services	3,971,511	3,870,491	3,822,557
53400	OTHER CONTRACTUAL SERV	346,842	352,700	247,500
53409	CONTRACTUAL SERV MOWING	315,210	396,451	326,992
54000	TRAVEL & PER DIEM	2,214	4,359	3,800
54100	COMMUNICATIONS SERVICES	27,408	26,500	24,850
54201	POSTAGE	445	500	500
54300	UTILITY SERVICES	95,131	110,000	106,500
54402	EQUIPMENT RENTAL	3,510	3,000	3,000
54600	REPAIR & MAINTENANCE	60,628	50,000	50,000
54603	VEHICLE MAINTENANCE	638,658	661,998	664,235
54605	EQUIPMENT MAINTENANCE	14,025	20,900	17,950
54612	COMPUTER MAINTENANCE	247	1,000	1,000
54700	PRINTING & BINDING	211	250	250
55100	OFFICE SUPPLIES	5,051	6,300	6,300
55120	OFFICE/NON-CAP EQUIPMENT	527	-	9,000
55201	TOOLS IMP. & SPEC. CLOTH	13,215	11,750	11,750
55205	UNIFORMS	16,238	27,500	25,200
55208	FUEL & LUBES	356,369	401,500	342,200
55210	MISC SUPPLIES	286	1,000	1,000
55211	JANITORIAL SUPPLIES	7,821	9,000	9,000
55216	SAFETY & ROAD SIGN	162,568	170,000	170,000
55300	ROAD MATERIALS & SUPPLIES	367,500	378,000	373,000
55400	DUES BKS SUBSCR MEM PUBL	837	3,360	3,390
55500	TRAINING	3,064	2,388	3,720
	Total Operating Expense	2,438,005	2,638,456	2,401,137
56400	MACHINERY & EQUIPMENT	111,817	10,100	64,650
	Total Capital Outlay	111,817	10,100	64,650
4102	ROAD MAINTENANCE	6,521,332	6,519,047	6,288,344



Description/Objectives

Public Works Administration manages, supervises and supports the activities of five Divisions, as well as, major construction activities for the County through the Department's Construction Office. ADA issues are monitored and coordinated through the Administration office to assure County compliance. This office also provides oversight to the Citrus Springs and Beverly Hills MSBU Advisory Council which includes, an MSBU coordinator, accounting support, and two grounds maintenance workers for the Citrus Springs community. Public Works is the largest department in the Citrus County BOCC organization consisting of over 223 employees that, in addition to the Public Works Administration office, also include: Aquatics, Engineering (including the oversight of the Crystal River and Inverness Airports as well as the Citrus County Land Section), Facilities Management, Grounds Maintenance, Road Maintenance, and Solid Waste Management. All team members in the Department of Public Works share in the responsibilities of long-term planning, development, building and maintenance of the County's infrastructure.

Goals

Maintain a consistently high level of communication and professional interaction within the various BOCC departments/divisions/offices and citizens using all sources of technology and skill.

Conduct meetings regularly with Division Directors, individually and as a group, to establish uniformity within the Department.

Remain persistent in the follow-up and completion of the collective concerns of Commissioners, Administration and citizens utilizing the Public Works Tracking System.

Support the training and career growth of personnel within the Department by encouraging attendance in County-sponsored workshops and monthly safety training workshops within each individual division.

Oversee all aspects of County construction projects from conception to completion.

Provide expeditious, proficient and courteous service to the citizens of Citrus County.

Staffing

	2008-2009	2009-2010	2010-2011
	Budget	Budget	Budget
Full-Time			
Administrative Secretary	1	0	0
Executive Secretary	1	1	1
Administrative Coordinator	0	1	1
Construction Coordinator	1	0	0
Deputy Public Works Director	1	0	1
Public Works Director	1	1	1
Construction Manager	1	2	1
Total Number of Positions	6	5	5



PUBLIC WORKS ADMIN

102-4103

	2008-2009 <i>Actual</i>	2009-2010 <i>Budget</i>	2010-2011 <i>Budget</i>
51200 REGULAR SALARIES & WAGES	262,246	246,582	269,150
51306 CASUAL LABOR	162	-	-
51400 OVERTIME	-	3,600	1,000
52100 FICA TAXES	19,625	18,864	20,590
52200 RETIREMENT CONTRIBUTIONS	28,704	28,169	32,408
52300 LIFE & HEALTH INSURANCE	25,047	22,393	22,478
52400 WORKERS' COMPENSATION	11,805	7,990	8,720
Total Personal Services	347,589	327,598	354,346
53400 OTHER CONTRACTUAL SERV	59	40	40
54000 TRAVEL & PER DIEM	752	2,820	2,350
54100 COMMUNICATIONS SERVICES	863	1,500	2,300
54201 POSTAGE	67	250	200
54603 VEHICLE MAINTENANCE	2,153	2,000	2,327
54605 EQUIPMENT MAINTENANCE	9	2,000	1,900
54700 PRINTING & BINDING	-	500	450
55100 OFFICE SUPPLIES	1,361	2,600	3,000
55205 UNIFORMS	-	-	200
55208 FUEL & LUBES	3,535	7,620	7,620
55400 DUES BKS SUBSCR MEM PUBL	913	1,450	1,450
55500 TRAINING	223	2,505	2,400
Total Operating Expense	9,934	23,285	24,237
4103 PUBLIC WORKS ADMIN	<u>357,523</u>	<u>350,883</u>	<u>378,583</u>



Description/Objectives

Engineering Division provides civil engineering and technical services for the BOCC, County departments, governmental agencies, and constitutional officers in the area of transportation, drainage, and land development for the citizens of Citrus County. The Division consists of eight sections: Administration; Aviation; Inspection; Land; Permitting; Project Management; Survey; and Transportation.

Engineering Administration directs the activity of each Section and sets the leadership, technical, and budget standards.

Aviation is responsible for management, design, and maintenance of the Crystal River and Inverness Airports. Land manages County owned property, easements, and project assessments. Inspection monitors and inspects all County construction. Permitting reviews all commercial and residential development and construction plans. Project Management is responsible for all new County infrastructure and regulatory agency permitting and grant coordination. Survey provides all County boundary and topographical survey services. Transportation section maintains the County-wide traffic model and provides transportation project management.

Goals

The goals of the Division of Engineering are to manage and coordinate engineering projects and provide professional assistance and guidance to ensure the health, safety, and welfare to the residents of Citrus County which include:

Implement of the County's Five Year Capital Improvement Program and ARRA (Stimulus) Projects

Stormwater drainage retrofits for flood control concerns throughout the County

2010/2011 Road Resurfacing Capital Improvement Program

Coordinate multi-modal facilities; such as walkways and bicycle path improvements through out the County

Staffing

	2008-2009 Budget	2009-2010 Budget	2010-2011 Budget
Full-Time			
Clerk Typist	0	1	1
Secretary	2	2	1
Senior Secretary	1	0	0
Administrative Coordinator	1	1	1
Survey Party Chief	1	1	1
Survey Coordinator	1	1	1
Survey Section Manager	1	1	1
Field Operations Supervisor	1	1	1
Engineer	2	1	0
Engineering Inspector	3	3	2
Senior Engineering Inspector	1	1	0
Cadd Technician	2	0	0
Cadd Supervisor	1	0	0
Professional Land Surveyor	1	1	0
Survey Technician II	2	2	2
Engineering Plans Examiner	1	0	0
Engineering Design Technician	3	3	1
Engineering Project Manager	2	2	2
Engineering Director	1	1	1
Land Agent	1	1	1
Right Of Way Specialist	1	0	0
Assessment Agent	1	1	1
Land Section Manager	1	1	1
Total Number of Positions	31	25	18



ENGINEERING

102-4104

	<i>2008-2009 Actual</i>	<i>2009-2010 Budget</i>	<i>2010-2011 Budget</i>
51200 REGULAR SALARIES & WAGES	1,251,337	1,131,215	832,169
52100 FICA TAXES	93,582	86,538	63,661
52200 RETIREMENT CONTRIBUTIONS	123,936	115,704	90,604
52300 LIFE & HEALTH INSURANCE	154,921	138,036	99,453
52400 WORKERS' COMPENSATION	20,976	15,182	9,030
<i>Total Personal Services</i>	<i>1,644,751</i>	<i>1,486,675</i>	<i>1,094,917</i>
53100 PROFESSIONAL SERVICES	151,659	5,000	5,000
54000 TRAVEL & PER DIEM	1,601	3,664	3,804
54100 COMMUNICATIONS SERVICES	5,100	6,012	7,057
54201 POSTAGE	758	1,670	2,000
54400 RENTALS & LEASES	6,789	7,904	8,284
54603 VEHICLE MAINTENANCE	10,277	10,569	12,878
54605 EQUIPMENT MAINTENANCE	5,522	6,389	6,500
54700 PRINTING & BINDING	-	250	250
54912 FEES & PERMITS	4	1,500	1,500
54921 ADVERTISING	28	100	100
55100 OFFICE SUPPLIES	10,287	12,475	9,770
55201 TOOLS IMP. & SPEC. CLOTH	9,348	6,400	6,400
55205 UNIFORMS	1,950	1,890	1,890
55208 FUEL & LUBES	24,948	31,464	27,000
55228 DRAFTING SUPPLIES	4,107	4,200	2,400
55275 COMPUTER SOFTWARE	8,921	-	-
55400 DUES BKS SUBSCR MEM PUBL	3,391	3,256	3,255
55500 TRAINING	2,776	5,235	5,745
<i>Total Operating Expense</i>	<i>247,464</i>	<i>107,978</i>	<i>103,833</i>
56400 MACHINERY & EQUIPMENT	15,911	3,099	5,599
<i>Total Capital Outlay</i>	<i>15,911</i>	<i>3,099</i>	<i>5,599</i>
4104 ENGINEERING	<u>1,908,126</u>	<u>1,597,752</u>	<u>1,204,349</u>



RESERVES AND TRANSFERS

102-9998

	2008-2009 Actual	2009-2010 Budget	2010-2011 Budget
54520 INSURANCE CLAIMS	-	7,500	5,000
Total Operating Expense	-	7,500	5,000
59100 TRANSFERS	40,327	-	7,761
59129 TRANSFER - SELF INSURANCE	240,000	240,000	115,000
59159 TRANS FLEET VEH TRUST	404,958	-	-
60020 RES FOR OUTSTANDING PO'S	-	150,000	150,000
60030 RESERVE FOR PAY INCENTIVE	-	25,000	-
60050 RESERVE FOR CONTINGENCIES	-	25,000	52,220
60160 RESERVE FOR COLLECTION	-	131,541	125,532
61000 RESERVE CASH FORWARD	-	153,265	53,651
Total Non-Operating Expenses	685,285	724,806	504,164
9998 RESERVES AND TRANSFERS	<u>685,285</u>	<u>732,306</u>	<u>509,164</u>



5 YR CAPITAL PROJECT

FUND 326

	2008-2009 <i>Actual</i>	2009-2010 <i>Budget</i>	2010-2011 <i>Budget</i>
312300 NINTH CENT FUEL TAX	567,737	524,040	566,714
312410 1ST LOCAL OPTION GAS TAX	2,863,211	2,707,271	2,891,081
312420 2ND LOCAL OPT GAS TAX	2,126,379	1,983,354	2,157,041
335420 CONSTITUTIONAL FUEL TAX	1,472,836	1,428,299	1,517,921
335440 COUNTY FUEL TAX	647,357	629,857	671,323
361200 SBA INTEREST	113,710	125,000	35,000
361300 INVEST INTEREST (INC/DEC)	(86,233)	-	-
362000 RENTS & ROYALTIES	5,641	-	-
369900 OTHER MISC REVENUES	2	-	-
Total Revenue Sources	7,710,639	7,397,821	7,839,080
400100 5% RESERVE	-	(369,892)	(391,954)
400200 CASH CARRY FORWARD	-	11,457,699	12,943,139
Total Revenue Sources Other	-	11,087,807	12,551,185
Total Revenues	7,710,639	18,485,628	20,390,265

<i>Dept.</i>	<i>Department Title</i>	2008-2009 <i>Actual</i>	2009-2010 <i>Budget</i>	2010-2011 <i>Budget</i>
4110	RESIDENTIAL/MAJOR ROAD	6,940,562	18,485,628	20,390,265
Total Expenditures		6,940,562	18,485,628	20,390,265



RESIDENTIAL/MAJOR ROAD

326-4110

<i>Account</i>	<i>Account Title</i>	<i>2008-2009 Actual</i>	<i>2009-2010 Budget</i>	<i>2010-2011 Budget</i>
53100	PROFESSIONAL SERVICES	147,429	30,000	30,000
	Total Operating Expense	147,429	30,000	30,000
56300	IMPROVE OTHER THAN BLDG	75,761	-	-
56320	ISLAMORADA CULVERT REPLAC	-	614,475	614,475
56339	CR491-CR486 TO SR44	-	-	2,700,000
56351	CR486 FOREST RIDGE TO 44	828,070	1,982,929	7,940,387
56357	CROFT ROAD	798,749	1,667,687	1,385,241
56361	FOREST RIDGE TO US41	88,840	-	-
56364	PILOT POINT CROSSING	2,200	654,779	654,779
56368	DRAINAGE IMPRVMT PROJECTS	106,970	128,985	-
56370	WITHLAPOPKA CAUSEWAY RPRS	11,035	408,964	380,464
56374	SCHOOL ROADWAY MODIFICAT	-	100,000	82,923
56375	TRAFFIC SIGNALS AT CR 491	120,598	-	-
56376	ROOSEVELT BLVD DRAINAGE	52,312	652,148	172,258
56377	OTTAWA TO QUARTZ RD CONN	4,373	1,849,627	621,472
56396	CENTRAL RIDGE TURN LANES	1,290	-	-
56515	INTERSECTION IMPROVEMENTS	55,220	228,207	326,503
56542	STRIPING	399,380	400,000	450,000
56547	BRIDGE REPAIRS	110,243	514,299	374,061
56549	ROAD RESURFACING	2,798,008	5,414,190	2,589,000
56563	MISC DRAINAGE	36,256	389,338	296,940
	Total Capital Outlay	5,489,303	15,005,628	18,588,503
57100	PRINCIPAL	170,000	1,060,000	170,000
57200	INTEREST	388,829	1,740,000	20,000
	Total Debt Services	558,829	2,800,000	190,000
59105	TRANSFERS - ROAD/BRIDGE	625,000	650,000	700,000
59133	TRANSFER - DEBT SERVICE	-	-	881,762
59970	SETTLEMENTS	120,000	-	-
	Total Non-Operating Expenses	745,000	650,000	1,581,762
4110	RESIDENTIAL/MAJOR ROAD	<u>6,940,562</u>	<u>18,485,628</u>	<u>20,390,265</u>